

Minutes of the meeting of Finance Committee (FC) National Institute of Technology Srinagar, Hazratbal, J&K

held on April 11, 2016 at 10.30 a.m. in the
Committee Room of National Institute of Technology Srinagar.

The following were present:

1	Dr. M. J. Zarabi, (Chairman, Board of Governors, NIT Srinagar), C/o. C-28, Pamposh Enclave, GreaterKailash Part-1, New Delhi-110048	Chairman
2	Prof. Rajat Gupta, Director, National Institute of Technology Srinagar.	Ex-officio
3	Mr. S.P. Goyal, Joint Secretary (NITs & DL), MHRD, Department of Secondary & Higher Education, Government of India, New Delhi	Member
4	Smt. Darshana Momaya Dabral, Joint Secretary & FA, MHRD, Department of Secondary & Higher, Government of India, New Delhi	Member
5	Prof. G. M. Rather, Electronics & Communication Engg..Deptt., National Institute of Technology Srinagar.	Member
6	Prof. Fayaz Ahmad Mir, Registrar, National Institute of Technology Srinagar.	Member- Secretary

The agenda was taken up for discussion and the following decisions were taken:

FC/2016/01/01	To confirm the Minutes of the meeting of Finance Committee of the Institute held on 30-12-2015 at 10.30 a.m. in the NIT Transit House, Safderjung Enclave, New Delhi.
Resolution No.01/FC	Confirmed with inclusion of the comments received from Mr. S. P. Goyal, Joint Secretary, MHRD, New Delhi.

FC/ 2016/ 01/02					
To record action taken report on the decisions of Finance Committee meeting, held on 30-12-2015 at 10.30 a.m. in the NIT Transit House, Safderjung Enclave, New Delhi.					
Serial	Meeting No. & Date	Agenda item No.	Resolution	Action taken by the Institute	Resolution / Comments of the BOGs
1	28-09-2015	06	Recommended for approval of BOG. The Institute shall classify the labour to be engaged in various categories through an internal committee to be constituted by the Director. Circular of Ministry of Labour may be adhered to. Also NIT Srinagar should determine which rates are applicable-collector rate or rates specified by Ministry of Labour.	Noted for action.	The Director clarified that the matter has been examined and the Government of India's Schedule of labour rates should be applicable. The Board took note of the same.
2	30-12-2015	02(b)	The FC desired to request the MHRD for framing a uniform IPR policy for all the NITs. Chairman, BOG also desired that NIT Srinagar could come up with a base paper / draft Policy in this regard and submit the same to MHRD	The concerned group is working on a draft policy.	It was decided that the Group working on the IPR Policy be instructed that it should submit the policy latest by 15 th June, 2016 addressing interalia the following two issues: i) How the patent is to be assigned to the Institute while it is granted to the Inventor? ii) What is the benefit that shall accrue to the Inventor?
3	30-12-2015	02(d)	Regarding payment of electricity duty and capacitor charges to J&K PDD, it was advised to pursue the matter further with the concerned.	Matter is under discussion with the J&K PDD	The matter be settled as per the applicable rules.

4	30-12-2015	05	<p>The Separate Audit Report of the Institute Accounts 2014-15 was taken on record by the FC. The FC advised that the Institute shall attach its response on the audit report in future for submission to the FC. Meanwhile any corrective measures as advised by the Audit shall be taken.</p> <p>Further, the FC desired that the Institute should take necessary action for management of GPF in terms of the circular of Department of Finance (Government of India), dated April 2015.</p>	Needful done.	<p>The response of the Institute was deliberated upon and following advice was tendered: -</p> <p>a) The Institute has to abide by the extant directions of the Government in this regard and appropriate action be taken expeditiously.</p> <p>b) The internal audit be completed by 31st Mar, 2017.</p> <p>c) An Internal Audit Manual be prepared for notification and adherence for internal audit by 30th June, 2016.</p> <p>d) Physical verification be completed by 30th September, 2016.</p> <p>e) The asset register should be updated by 30th September, 2016.</p>
FC/2016/01/03	To consider the recommendations of the Committee for implementing the programme of Hand Holding of students who are weak in studies by student mentor.				
Resolution No.03/FC	The lead taken by the Institute in this matter was appreciated. However, it was felt that before taking a final decision in the matter, the Institute should find out what the IITs and other NITs are doing in this regard and then put up the proposal in the next meeting.				
FC/2016/01/04	To consider the Separate Audit Report of the Institute Accounts 2014-15.				
Resolution No.04/FC	<p>After considering the replies of the Institute to the comments of the Audit, the following decisions were taken: -</p> <p>A. The provisions of liability should come as a disclosure statement and advice in this matter may be obtained from the Integrated Finance Division of the MHRD.</p>				

	<p>B(2)- It was noted that the investments have been reconciled upto 2015-16. It was advised that an Investment Committee be constituted for making investments as per the extant directions of the Government in this regard.</p> <p>B(3)- An age wise analysis of loans, advances and deposits be prepared within the next two months.</p>
FC/2016/01/05	To consider installation of Grid Connected Solar Rooftop System in the Institute.
Resolution No.05/FC	Approved for inclusion in the budget. However, the proposal shall be first considered by the BWC and the FC before being placed before the BOG.

The meeting ended with a Vote of thanks to the Chair.

(Prof. FayazAhmad Mir)
Secretary/Registrar

(Prof. Rajat Gupta)
Director
Ex-Officio

(Dr. M. J. Zarabi)
Chairman,
Finance Committee

Minutes of the meeting of Finance Committee (FC) National Institute of Technology Srinagar, Hazratbal, J&K

held on December 30, 2015 at 10.30 a.m. in the
NIT Transit House, Safderjung Enclave, New Delhi.

The following were present: -

1	Dr. M. J. Zarabi, (Chairman, Board of Governors, NIT Srinagar), C/o. C-28, Pamposh Enclave, Greater Kailash Part-1, New Delhi-110048	Chairman
2	Prof. Rajat Gupta, Director, National Institute of Technology Srinagar.	Ex-officio
3	Mr. SP Goyal, Joint Secretary (TEL), MHRD, Department of Higher Education, Government of India, New Delhi	Member
4	Smt. Darshana Momaya Dabral, , Joint Secretary & FA, MHRD, Government of India, New Delhi	Member
5	Prof. G. M. Rather, Head, Electronics & Communication Engg.. Deptt., National Institute of Technology Srinagar.	Member
6	Prof. Fayaz Ahmad Mir, Registrar, National Institute of Technology Srinagar.	Secretary

The agenda was taken up for discussion and the following decisions were taken: -

FC/01	To confirm the Minutes of the meeting of Finance Committee of the Institute held on 28-09-2015 at 10.15 a.m. in the NIT Transit House, Safdaerjung Enclave, New Delhi.
Resolution No.01/FC	The minutes of the meeting were circulated among the members. Some comments were received from Director (NITs), MHRD in respect of some items and are reproduced below: -

01/FC	It was pointed out that minutes should be elaborate containing briefly the agenda, resolution and justification of resolution. It was also asked by FC that FC should be numbered and should be mentioned in minutes henceforth.
02/FC	NIT Srinagar was asked to conduct frequent meeting so that ratifications are minimized.
03/FC	Director can appoint staff non academic staff in any cadre with maximum pay scale upto Rs. 10,500/-. Therefore, appointment made is beyond the power of the Director. However, given the importance of post, FC recommends the Board to approve the appointment ex-post-facto w.e.f date on which Director approved the appointments made under agenda item FC/03/(a) of Mrs Kusum, as Sanitary worker and Mr Firoz Ahmad Malla as full time counselor in medical unit. It was told by Administration of NIT Srinagar that process stipulated in Statute has been followed in both cases.
06/FC	Circular of Ministry of Labour may be adhered to. Also NIT, Srinagar should determine which rates are applicable-collector rate or rates specified by Ministry of Labour.
08/FC	FC deliberated the issue. It was noted that remunerations recommended for faculty with M.Tech/M. Phil. qualification was Rs 37,000/-. Subsequently, the contract faculty represented before authorities of Institute. Subsequently, a meeting of Deans and HoDs was held on 15/9/2015, which recommended total pay of Rs 45,000 per month to retain and attract faculty. FC also noted that Srinagar is a difficult station and hence, better remuneration will be helpful to gaining and retaining faculty. Hence, FC concurs with recommendations of NIT Srinagar for enhancing remuneration from Rs 33,000/- to Rs. 45,000/- for the faculty M.Tech/M. Phil. qualification and employed as contract basis and recommends the case to BOG.

The comments were clarified through a clarification as under: -

FC/03	i)	<p>Regarding Engagement of Counselor: -</p> <p>In compliance with the instructions of MHRD to engage a full time counselor in the Institute for counseling of students in the distress so that any misfortune incident like that of IIT Gowhati is avoided. A proposal was put up to the Chairman, BOG for approval to engage a full time Counselor on contract basis through a process of open selection on the following terms and conditions :-</p> <table border="1"> <tr> <td>• Qualification</td> <td>Minimum Post Graduate in Psychology from recognized university / institution</td> </tr> <tr> <td>• Experience</td> <td>Minimum 1 year relevant experience</td> </tr> <tr> <td>• Remuneration</td> <td>Rs.28,000/- p.m. (Consolidated)</td> </tr> </table> <p>Subsequently, advertisement was made for same on contractual basis on 59 days basis with usual break of two working days on monthly remuneration of Rs. 28,000 as consolidated. After conducting interviews, Mr. Feroz Ahmad Malla was engaged.</p>	• Qualification	Minimum Post Graduate in Psychology from recognized university / institution	• Experience	Minimum 1 year relevant experience	• Remuneration	Rs.28,000/- p.m. (Consolidated)
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• Experience	Minimum 1 year relevant experience							
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	ii)	<p>Regarding engagement of Female Sanitary Worker:</p> <p>Ladies toilets in the different blocks of the Institute were not in good sanitary conditions due to the fact that these were not being attended regularly. The reason for this was that the male sanitary workers attending these blocks for such job feel some hesitation to enter the ladies toilets. In view of this, a proposal was put up to the Chairman, BOG for approval for engagement of a female sanitary worker on contractual basis of 59 days on the approved wages as per J&K labour wages schedule as a skill workers.</p> <p>Subsequently advertisement was made and interviews were held by the Selection Committee, Mrs. Kulsum was engaged as female sanitary worker in the institute on 59 days contractual basis with usual break of two working days on minimum wages schedule approximately working out to Rs. 6750/- p.m. @ 225/- per day.</p> <p>Thus from the above, it is clear that the Director did not approve these appointments on his own. The items were placed in the FC for ratification of the action taken by the Chairman, BOG and not for post facto approval.</p>
FC/01 and FC/06	The comments have been incorporated.	
FC/08	The suggestions in the draft have been incorporated. Regarding the consolidated remuneration of persons with Ph.D., the amount worked out is submitted in the ATR of FC under item no. FC/02.	
Subsequently no further comments were received.		
The minutes of the said meeting are therefore confirmed with incorporation of the following modifications: -		
01/FC	It was pointed out that minutes should be elaborate containing briefly the agenda, resolution and justification of the resolution for each agenda item. The FC further desired that the meetings of the FC should be numbered and these numbers should be mentioned in the minutes henceforth.	
03/FC	The FC further desired that the vacant posts in the Institute should be filled up expeditiously by regular employees and the Institute should desist from going in for contractual appointments. It was also desired that no contractual appointment should continue for a period of more than three years as mandated in Statute No. 28(2) of the First Statutes of the NITs and also that the procedure prescribed under Statutes No. 28(3) for all such appointments should be strictly adhered to. Moreover, the total number of regular and contractual employees should not exceed the sanctioned strength of the employees in the Institute.	

	06/FC	The Circular of the Ministry of Labour may be adhered to. Also NIT, Srinagar should determine which rates are applicable-Collector rates or the rates specified by the Ministry of Labour.
	08/FC	<p>The FC deliberated upon the issue. It was noted that remunerations recommended for faculty with M.Tech/M. Phil. qualification was Rs 37,000/-. Subsequently, the contract faculty represented before the authorities of the Institute,- upon which, a meeting of Deans and HoDs was held on 15th September, 2015, which recommended a total pay of Rs 45,000 per month to retain and attract faculty. The FC also noted that Srinagar is a difficult station and hence, better remuneration will be helpful in attracting and retaining faculty. Hence, the FC concurs with the recommendations of NIT, Srinagar for enhancing the remuneration from Rs 33,000/- to Rs. 45,000/- for the faculty with M.Tech/M. Phil. qualification and employed on as contract and recommends the case to the BOG.</p> <p>For faculty with Ph.D. the consolidated remuneration per month should be worked out as per clause 28(2) of NIT Statutes i.e. pay of the post + DA admissible under rules without any other allowance like HRA, CCA, etc. and the proposal may be brought in next meeting of the FC.</p>
FC/02	To record action taken report on the decisions of Finance Committee meeting, held on 28-09-2015 at 10.15 a.m. in the NIT Transit House, Safderjung Enclave, New Delhi.	
Resolution No.02/FC	<p>Record reported with following:</p> <ol style="list-style-type: none"> a) In case of item FC/01, regarding numbering of the meetings of FC, it was advised that the same be done from 2016 in the following format: “ FC / Year /Sequential No. of the meeting” b) In case of item FC/02 i.e. framing of a IPR policy, the FC desired to request the MHRD for framing of a uniform IPR policy for all the NITs. c) In case of item FC/08 i.e. remuneration of contractual faculty with Ph.D., the FC recommends the amount of Rs. 57000/- per month worked out as per clause 28(2) of the First Statutes of the. The FC further desired that the vacant posts in the Institute should be filled up expeditiously by regular employees and the Institute should desist from going in for contractual appointments. It was also desired that no contractual appointment should continue for a period of more than three years as mandated in Statute No. 28(2) of the First Statutes of the NITs and also that the procedure prescribed under Statutes No. 28(3) for all such appointments should be strictly adhered to. Moreover, the total number of regular and contractual employees should not exceed the sanctioned strength of the employees in the Institute. d) In case of item FC/13, regarding payment of electricity duty and capacitor charges to J&K PDD, it was advised to pursue the matter further with the concerned. 	

FC/03	To record report on the action taken by the Director in having released : i. The payment of 6% Dearness Allowance (DA) and Dearness Relief (DR) in favour of the employees / pensioners / family pensioners of the Institute w.e.f. 01-07-2015. ii. Payment of Non-Productivity Linked Bonus (Ad-hoc Bonus).
Resolution No.03/FC	Record reported.
FC/04	To consider the request of Officiating Registrar for grant of additional pay.
Resolution No.04/FC	Not approved.
FC/05	To consider the Separate Audit Report of the Institute Accounts 2014-15.
Resolution No.05/FC	The Separate Audit Report of the Institute Accounts 2014-15 was taken on record by the FC. The FC advised that the Institute shall attach its response on the Audit Report in future for submission to the FC. Meanwhile any corrective measures as advised by the Audit Authorities shall be taken.
FC/06	To consider the proposal for approval of furniture brands.
Resolution No.06/FC	The proposal of empanelment of some leading furniture brands for calling of tenders for procurement of furniture was discussed and not approved. The FC advised that the Institute should use approved rate contracts of DGS&D for such purchases as and when available and in case of buildings being renovated or executed by the CPWD, it may consider entrusting the interior refurbishment also to the CPWD.

The meeting ended with a Vote of thanks to the Chair.

(Prof. Fayaz Ahmad Mir)
Secretary /
Registrar

(Prof. Rajat Gupta)
Director
Ex-Officio

Approved
(Dr. M. J. Zarabi)
Chairman,
Finance Committee

Minutes of the meeting of Finance Committee (FC) National Institute of Technology Srinagar, Hazratbal, J&K

held on September 28, 2015 at 10.15 a.m. in the
NIT Transit House, Safderjung Enclave, New Delhi.

The following were present:

1	Dr. M. J. Zarabi, (Chairman, Board of Governors, NIT Srinagar), C/o. C-28, Pamposh Enclave, Greater Kailash Part-1, New Delhi-110048	Chairman
2	Prof. Rajat Gupta, Director, National Institute of Technology Srinagar.	Ex-officio
3	Mr. Rajesh Singh, Director IFD, MHRD, Department of Secondary & Higher Education, Government of India, New Delhi	Member
4	Mr. Sanjeev Sharma, Director NITs, MHRD, Department of Secondary & Higher, Government of India, New Delhi	Member
5	Prof. G. M. Rather, Head, Electronics & Communication Engg.. Deptt., National Institute of Technology Srinagar.	Member
6	Prof. Fayaz Ahmad Mir, Registrar, National Institute of Technology Srinagar.	Secretary

Mr. P. L. Saproo, P.A. to Director, Mr. Ghulam Nabi Haji, Head Assistant, Pre-check Section and Mr. Imtiyaz Hussain Rather, Head Asstt. Board & Dev. Section were also present to assist the Committee during deliberations.

The agenda was taken up for discussion and the following decisions were taken:

FC/01	To confirm the Minutes of the meeting of Finance Committee of the Institute held on 11-07-2015 at 02.00 p.m. at NIT Srinagar.
Resolution No. 01/FC	Since no comments have been received, the minutes are confirmed. It was pointed out that minutes should be elaborate containing briefly the agenda, resolution and justification of resolution. It was also asked by FC that FC should be numbered and should be mentioned in minutes henceforth.

FC/02	To record action taken report on the decisions of Finance Committee meeting, held on July 11, 2015 at 02.00 P.M. in the Committee Room of the National Institute of Technology Srinagar. NIT Srinagar was asked to conduct frequent meeting so that ratifications are minimized.
Resolution No. 02/FC	Record reported with the following observations: Item FC/23 regarding payment of fee for international Patent, FC desired to frame an IPR policy for the purpose.
FC/03	To ratify the action taken by the Chairman, BOG / Director in having approved engagement of : a) One Female Sanitary worker b) Counselor in the Medical Unit of the Institute.
Resolution No. 03/FC	Ratified.
FC/04	To consider the recommendations of the Senate meeting dated 09-03-2015 with regard to providing of revised scholarship to all the existing Ph.D. scholars in the Institute as per guidelines of MHRD.
Resolution No. 04/FC	The revised scholarship to Ph.D. scholars as per the order of the MHRD is recommended for approval of the BOG as per guidelines and prescribed qualifications. The existing Research scholars without NET qualifications should not be given scholarship on the revised rates and their case be referred MHRD for clarification.
FC/05	To consider the engagement of the non-teaching staff on contractual basis in the various departments / sections of the Institute.
Resolution No. 05/FC	The FC desired that the Institute should go for regulars appointments, if vacancies exist after the approval of the re-structuring / mapping proposal by the BOG. However, in case of justified requirement of the additional manpower in a particular cadre, a policy for engagement along with remuneration should be devised by the Institute after due diligence.
FC/06	To consider the adoption of Minimum Labour Wage schedule of Government of India.
Resolution No. 06/FC	Recommended for approval of BOG. The Institute shall classify the labour to be engaged in various categories through an internal committee to be constituted by the Director. Circular of Ministry of Labour may be adhered to. Also NIT Srinagar should determine which rates are applicable-collector rate or rates specified by Ministry of Labour.

FC/07	To consider the enhancement of wages of compassionate workers and contractual engaged persons.												
Resolution No. 07/FC	The item was withdrawn.												
FC/08	To consider enhancement of consolidated emoluments in favour of contractual faculty.												
Resolution No. 08/FC	<p>FC deliberated the issue. It was noted that remunerations recommended for faculty with M.Tech/M. Phil qualification was Rs 37,000/-. Subsequently, the contract faculty represented before authorities of Institute. Subsequently, a meeting of Deans and HoDs was held on 15/9/2015, which recommended total pay of Rs 45,000 per month to retain and attract faculty. FC also noted that Srinagar is a difficult station and hence, better remuneration will be helpful to gaining and retaining faculty. Hence, FC concurs with recommendations of NIT Srinagar for enhancing remuneration from Rs 33,000/- to Rs. 45,000/- for the faculty M.Tech/M. Phil qualification and employed as contract basis and recommends the case to BoG.</p> <p>For faculty with Ph.D. the consolidated remuneration per month should be worked out as per clause 28(2) of NIT Statutes i.e. pay of the post + DA admissible under rules without any other allowance like HRA, CCA, etc. and proposal may be brought in next FC.</p>												
FC/09	To consider the recommendations of the Building & Works Committee (BWC) of the Institute held on 28-09-2015.												
Resolution No. 09/FC	The following proposals of the BWC meeting held on 28-09-2015 are recommended for approval of BOG:												
	<table border="1"> <thead> <tr> <th>Sr. NO.</th> <th>Item</th> <th>Recommendation of the BWC</th> </tr> </thead> <tbody> <tr> <td><i>BWC/09-2015/6</i></td> <td><i>To consider accord of administrative approval for Expenditure Sanction of Various renovations works in favour of CPWD. (Electrical Works)</i></td> <td> <p>The BWC noted that the overall work of renovation both civil and electrical is already approved by the BOG for a PE cost of Rs. 9799.05 lacs. The detailed estimates of the following works are thus recommended for consideration of ES by the FC for approval of BOG subject to the condition that the rates of non-schedule items are certified by an internal committee of the Institute to be nominated by the Director:-</p> <table border="1"> <thead> <tr> <th>S. No</th> <th>Name of the Work</th> <th>Estimated Cost</th> </tr> </thead> <tbody> <tr> <td>01.</td> <td>Renovation/Upgradation of El & Fans at Directors Residence, P-</td> <td>Rs. 1,36,48,458/-</td> </tr> </tbody> </table> </td> </tr> </tbody> </table>	Sr. NO.	Item	Recommendation of the BWC	<i>BWC/09-2015/6</i>	<i>To consider accord of administrative approval for Expenditure Sanction of Various renovations works in favour of CPWD. (Electrical Works)</i>	<p>The BWC noted that the overall work of renovation both civil and electrical is already approved by the BOG for a PE cost of Rs. 9799.05 lacs. The detailed estimates of the following works are thus recommended for consideration of ES by the FC for approval of BOG subject to the condition that the rates of non-schedule items are certified by an internal committee of the Institute to be nominated by the Director:-</p> <table border="1"> <thead> <tr> <th>S. No</th> <th>Name of the Work</th> <th>Estimated Cost</th> </tr> </thead> <tbody> <tr> <td>01.</td> <td>Renovation/Upgradation of El & Fans at Directors Residence, P-</td> <td>Rs. 1,36,48,458/-</td> </tr> </tbody> </table>	S. No	Name of the Work	Estimated Cost	01.	Renovation/Upgradation of El & Fans at Directors Residence, P-	Rs. 1,36,48,458/-
Sr. NO.	Item	Recommendation of the BWC											
<i>BWC/09-2015/6</i>	<i>To consider accord of administrative approval for Expenditure Sanction of Various renovations works in favour of CPWD. (Electrical Works)</i>	<p>The BWC noted that the overall work of renovation both civil and electrical is already approved by the BOG for a PE cost of Rs. 9799.05 lacs. The detailed estimates of the following works are thus recommended for consideration of ES by the FC for approval of BOG subject to the condition that the rates of non-schedule items are certified by an internal committee of the Institute to be nominated by the Director:-</p> <table border="1"> <thead> <tr> <th>S. No</th> <th>Name of the Work</th> <th>Estimated Cost</th> </tr> </thead> <tbody> <tr> <td>01.</td> <td>Renovation/Upgradation of El & Fans at Directors Residence, P-</td> <td>Rs. 1,36,48,458/-</td> </tr> </tbody> </table>	S. No	Name of the Work	Estimated Cost	01.	Renovation/Upgradation of El & Fans at Directors Residence, P-	Rs. 1,36,48,458/-					
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01.	Renovation/Upgradation of El & Fans at Directors Residence, P-	Rs. 1,36,48,458/-											

				<i>Type and A-Type quarters</i>	
			02.	<i>Renovation/Upgradation of El & Fans at L-Type quarters</i>	<i>Rs. 1,54,75,928/-</i>
			03.	<i>Renovation/Upgradation of El & Fans at Mess & Dining Hall of Indus and Chenab Hostel.</i>	<i>Rs. 1,34,12,702/-</i>
			04.	<i>Renovation/Upgradation of El & Exhaust Fans of Bath Room Blocks in Academic Area.</i>	<i>Rs. 28,61,557/-</i>
	<i>BWC/ 09-2015/10</i>	To accord of administrative approval for construction of new buildings.	It was observed that estimates for such type of major works should be first submitted to BOG for an in principle approval with necessary justification and reasoning. Then the PE's of the works allowed by the BOG can be considered by the BWC for appropriate recommendation.		
	<i>BWC/ 09-2015/12</i>	To consider accord of revised administrative approval for pre-fab hostels / class rooms.	Recommended for approval of FC/BOG at an estimated cost of Rs. 15.45 crores subject to the condition that the rates of non-schedule items are certified by an internal committee of the Institute to be nominated by the Director.		
FC/10	To consider the representation of the Mess Workers of Jehlum Mess for regularization in the Institute.				
Resolution No. 10/FC	<p>After thorough discussion on the issue, the FC noted that:</p> <ul style="list-style-type: none"> • The Hon'ble High Court of J&K has directed the institute to consider regularization of Mess workers vide its orders of 2000 and 2015 against the vacancies subject to their eligibility as per prescribed norms. • The High Court order is based on BOG order no. 34/2000 wherein it has been mentioned that after adjusting the regular temporary staff in the Institute, these mess workers shall be considered. • Ruling of the constitutional Bench of Supreme Court of India in the case Uma Devi and others has made it clear that the temporary and casual workers cannot be regularized without regular selection process against vacancies. 				

	Based on the above, the FC is of the view that it may not be possible to consider the regularization of these mess workers, without following the due selection process of appointment against vacancies.
FC/11	To consider approval for issue of supply order for purchase of X-Ray Diffractometer (XRD).
Resolution No. 11/FC	The FC observed that as per CVC guidelines, the specifications of an equipment should not be such that only one manufacturer becomes eligible for tendering. However, in case it is highly desired to purchase a proprietary type of equipment, it should be fully justified with strong reasoning. Further, the reasonability of cost should be certified by the tender evaluation Committee with required supporting documents from sources other than the vendor or the manufacturer. The matter be resubmitted after doing the needful.
FC/12	To consider acceptance of tender and approval for issue of supply order for Rapid Proto type manufacturing machine.
Resolution No. 12/FC	The FC observed that as per CVC guidelines, the specifications of an equipment should not be such that only one manufacturer becomes eligible for tendering. However, in case it is highly desired to purchase a proprietary type of equipment, it should be fully justified with strong reasoning. Further, the reasonability of cost should be certified by the tender evaluation Committee with required supporting documents from sources other than the vendor or the manufacturer. The matter be resubmitted after doing the needful.
FC/13	To consider the matter of payment of electricity duty and capacitor charges to J&K Government PDD.
Resolution No. 13/FC	The FC advised that the Institute should pursue the matter with the Government of J&K.
FC/14 & FC/15	To consider enhancement of remuneration in favour of contractual officers. & To consider enhancement of remuneration in favour contractual appointees.
Resolution No. 14 15 /FC	The FC advised that the Institute should use the provision of NIT Statutes at clause 28(2) for fixing of the remuneration for any contractual engagement using the pay of the post + prevailing DA but excluding any other allowance like HRA, Transport, CCA etc.

FC/16	To consider recommendation of the Senate made in its meeting held on 17-09-2015 (item Senate-20/08) regarding payment of remuneration in favour of a lady scholar of Department of Chemistry.
Resolution No. 16/FC	Recommendation of the Senate is endorsed for approval of BOG as was done in two similar cases earlier.

The meeting ended with a Vote of thanks to the Chair.

(Prof. Fayaz Ahmad Mir)
Secretary /
Registrar

(Prof. Rajat Gupta)
Director
Ex-Officio

Approved

(Dr. M. J. Zarabi)
Chairman,
Finance Committee

Minutes of the meeting of Finance Committee (FC)
National Institute of Technology Srinagar, Hazratbal, J&K
held on July 11, 2015 at 02.00 p.m. in the Committee Room of the
National Institute of Technology Srinagar.

The following were present:

1	Dr. M. J. Zarabi, (Chairman, Board of Governors, NIT Srinagar), C/o. C-28, Pamposh Enclave, Greater Kailash Part-1, New Delhi-110048	Chairman
2	Prof. Rajat Gupta, Director, National Institute of Technology Srinagar.	Ex-officio
3	Mr. Rajesh Singh Solanki, Under Secretary, NITs, MHRD, Department of Secondary & Higher Education, Government of India, New Delhi.	Member
4	Mr. Satpal Sharma, Under Secretary, IFD, MHRD, Department of Secondary & Higher Education, Government of India, New Delhi	Member
5	Prof. G. M. Rather, Head, Electronics & Communication Engg., Deptt., National Institute of Technology Srinagar.	Member
6	Prof. Fayaz Ahmad Mir, Registrar, ex-officio, Member-Secretary, National Institute of Technology Srinagar.	Secretary

Mr. P. L. Saproo, P.A. to Director, Mr. Imtiyaz Hussain Rather, Head Asstt. Board & Dev. Section, Mr. Adil Rasool Bhat, P.S. to Chairman were also present to assist the Committee while deliberations.

The agenda was taken up for discussion and the following decisions were taken:

FC/01	To confirm the Minutes of the meeting of Finance Committee of the Institute held on 18-09-2014 (F.N) at NIT Transit House, New Delhi.
Resolution No. 01/FC	Confirmed.

FC/02	To record action taken report on the decisions of Finance Committee meeting, held on September 18, 2014 at 02.00 P.M. at NIT Transit House, New Delhi
Resolution No. 02/FC	Report recorded. However, in case of FC/18, it was informed by the MHRD representative that they will expedite their opinion in the matter soon.
FC/03	To record report on the Building & Works Committee (BWC) of the Institute meeting held on 16-02-2015 at NIT Transit House, New Delhi.
Resolution No. 03/FC	Report recorded.
FC/04	To record report on the action taken by the Director in having released revised Per Diem Allowance and Messing facilities to the employees of the Institute in pursuance of the Office Memorandum of Department of Personnel & Training, Government of India.
Resolution No. 04/FC	Ratified.
FC/05	To record report on the Draft Separate Audit Report for year 2013-14.
Resolution No. 05/FC	Report recorded.
FC/06	To record report on the adoption of Annual Accounts of the Institute for the financial year 2014-15.
Resolution No. 06/FC	Report recorded.
FC/07	To record report on the action taken by the Director in having approved enhancement of fixed Medical Allowance from existing rate of Rs. 300/- per month to Rs. 500/- per month w.e.f. 19-11-2014 in favour of the pensioners / family pensioners of the Institute.
Resolution No. 07/FC	Report recorded.
FC/08	To record report on the action taken by the Director in having released the payment of 6% Dearness Allowance (DA) and Dearness Relief (DR) in favour of the employees / pensioners / family pensioners of the Institute w.e.f. 01-01-2015.
Resolution No. 08/FC	Report recorded.

FC/09	To record report on the approvals of some recommendations of Senate made at its meetings held on 24-12-2014, 09-03-2015 and 27-05-2015 in the National Institute of Technology Srinagar, Hazratbal Kashmir.
Resolution No. 09/FC	Report recorded. However, in case of Senate resolution no. 16/17, it was advised that such items henceforth be discussed in the FC before seeking approval from the Chairman, Board of Governors.
FC/10	To ratify action taken by the Chairman, BOG in having approved extension in engagement of Mr. Ali Mohammad Bhat as Dy. Registrar (Accounts), Mr Mohammad Muzaffar Shawl, Assistant Registrar (Audit) and Mr. P. L. Sapru in the Directors Office as contractual staff in the Institute.
Resolution No. 10/FC	Ratified.
FC/11	To ratify action taken by the Chairman, BOG in having approved engagement of additional cook on contractual basis for migrant boarders.
Resolution No. 11/FC	Ratified.
FC/12	To ratify the action taken by the Chairman, Board of Governors in having approved recommendations of the BWC made in its meeting held on 16-02-2015.
Resolution No. 12/FC	Ratified. However, the works should be prioritized and execution phased as per availability of funds.
FC/13	To ratify action taken by the Chairman, BOG in having approved payment of assistance to flood affected students of the Institute.
Resolution No. 13/FC	Ratified.
FC/14	To confirm the action taken by the Chairman, BOG in having made some temporary faculty in various departments of the Institute.
Resolution No. 14/FC	Confirmed.
FC/15	To ratify the action taken by the Director in having approved engagement of 46 Sanitary Attendants on contractual basis in the Institute.
Resolution No. 15/FC	Ratified.

FC/16	To ratify the action taken by the Director in having approved engagement of 03 staff members on contractual basis in the Institute.
Resolution No. 16/FC	Ratified.
FC/17	To consider the revision of family pension w.e.f. 01-01-2006 in favour of Late Noor Mohammad Keng, Ex. Director Physical Education
Resolution No. 17/FC	Recommended for approval of BOG as it was noted that the revision in pension of the deceased employee is as per Government of India orders and not because of changing pay scale. Further the revision has been verified by Audit Wing and found in order.
FC/18	To reconsider the recommendations of the Senate regarding: a) Payment of house rent relief for temporary faculty. b) Issue of Duplicate Grade Cards. c) Fixing of the honorarium to Adjunct Faculty.
Resolution No. 18/FC	a). Not recommended as it does not fit in the rules. b) Recommended for approval of BOG. Also FC found that the charges of Rs. 2000/- for duplicate degree certificate are very high and should be reduced to Rs. 1000/-. c). Recommended for approval of BOG.
FC/19	To record report / approve the recommendations of the Building & Works Committee (BWC) of the Institute held on 10-07-2015.
Resolution No. 19/FC	Record reported.
FC/20	To consider the recommendations of the Senate with respect to holding of convocation of 2014 with Convocation 2015.
Resolution No. 20/FC	Recommended for approval of BOG.
FC/21	To consider setting up of a Dental Unit in the Medical Unit of the Institute.
Resolution No. 21/FC	Proposal recommended for approval of BOG with the following modifications: 1. The services of Dental Surgeon shall be availed thrice a week for three hours each day at consolidated remuneration of Rs. 35000/- per month. 2. The services of Dental Technician shall be availed thrice a week for three hours each day at consolidated remuneration of Rs. 20000/- per month.

FC/22	To consider procurement of equipments for upgradation and engagement of additional staff on part time for Medical Unit of the Institute.
Resolution No. 22/FC	Proposal recommended for approval of BOG with the following modifications: 1. The services of X-ray / ECG technician shall be availed thrice a week for three hours at Rs. 20000/- per month.
FC/23	To consider the recommendations of the Senate regarding payment for International Patents.
Resolution No. 23/FC	Recommended for approval of BOG. However, before approval an agreement shall be made by the Institute with the Innovator regarding the patent rights after getting advice of legal and patent experts.
FC/24	To consider the recommendation of the meeting held on 16-06-2015 regarding providing of financial assistant for documentation of M.Tech dissertation.
Resolution No. 24/FC	It was decided that Institute may submit a proposal for this purpose to MHRD for consideration by NIT Council for uniformity among the NITs and the requirement of Ph. D. scholars be included.
FC/25	To consider the adoption of labour wages schedule of Government of India in the Institute.
Resolution No. 25/FC	Not approved. However, the Institute may submit a proposal in this regard to the MHRD.
FC/26	To consider the representation of Mess workers of the Institute submitted to Chairman, BOG for regularization in the Institute.
Resolution No. 26/FC	The proposal is recommended for approval of BOG except recommendation at serial no. 01.
FC/27	To consider the proposal regarding enhancement of wages of compassionate workers and contractual engaged persons.
Resolution No. 27/FC	Proposal deferred for review and resubmission.
FC/28	To consider the recommendations of the Senate regarding remuneration in favour of two scholars of Chemistry department of the Institute.
Resolution No. 28/FC	Recommended for approval of BOG.

FC/29	To consider the recommendations of the Committee regarding adoption of Villages as Model Villages by the NIT Srinagar.
Resolution No. 29/FC	Recommended for approval of BOG.
FC/30	To ratify the action taken by the Chairman, BOG in having allowed transfer of unspent IRG to Corpus Fund.
Resolution No. 30/FC	Ratified.
FC/31	To consider the Institute Budget estimates for the financial year 2015-16 for adoption in the Institute.
Resolution No. 31/FC	Recommended for adoption of BOG.
FC/32	To consider and approve the recommendations of Benevolent Fund Committee meeting held on 19-11-2014.
Resolution No. 32/FC	Recommended for approval of BOG.
FC/33	To consider enhancement of sitting fee to various Committees.
Resolution No. 33/FC	Finance Committee recommended Rs. 5000/- as sitting for the following Committees for approval of BOG: 1. Building & Works Committee 2. Finance Committee 3. Board of Governors
FC/34	To consider adoption of Government Girls Higher Secondary School, Rainawari, Srinagar.
Resolution No. 34/FC	Recommended for approval of BOG for academic interventions only. Regarding physical infrastructural it was observed that MHRD would not be in a position to assign funds for this purpose. However, the school students and teachers may be allowed to utilize the facilities in the Institute as and when required.

FC/35	To consider enhancement of consolidated emoluments in favour of contractual faculty of Institute.
Resolution No. 35/FC	Recommended for approval of BOG.

The meeting ended with a Vote of thanks to the Chair.

(Prof. Fayaz Ahmad Mir)
Secretary /
Registrar

(Prof. Rajat Gupta)
Director
Ex-Officio

Approved

(Dr. M. J. Zarabi)
Chairman,
Finance Committee

Minutes of the meeting of Finance Committee (FC)

National Institute of Technology Srinagar, Hazratbal, J&K

held on September 08, 2014 at 10.00 a.m. at NIT Transit House,

A-1/267, Safderjung Enclave, New Delhi – 110 029.

The following were present:

1	Shri Wajahat Habibullah, IAS, (Chairman, Board of Governors, NIT Srinagar) Apartment No-529, Tower-3, Mount of Kailsh, East of Kailash, New Delhi-.65	Chairman
2	Prof. Rajat Gupta, Director (Ex-officio), National Institute of Technology Srinagar.	Ex-officio
3	Shri Rajesh Singh, Director IFD, MHRD, Department of Secondary & Higher Education, Government of India, New Delhi – 110 001.	Member
4	Mr. Rajesh Singh Solanki, Under Secretary, MHRD, Department of Secondary & Higher Education, Government of India, New Delhi.	Member
5	Dr. Shabana Aftab, Professor & Head, Department of Applied Chemistry, Government College of Engineering and Technology, Jammu.	Member
6	Prof. G. M. Rather, Head, Electronics & Communication Engg.. Deptt., National Institute of Technology Srinagar.	Member
7	Prof. Fayaz Ahmad Mir, Registrar, ex-officio, Member-Secretary, National Institute of Technology Srinagar.	Secretary

Mr. P. L. Saproo, P.A. to Director, Haji Ghulam Nabi, Head Asstt. Accounts Section, Shri Imtiyaz Hussain Rather, Head Asstt. Board & Dev. Section, and Mr. Adil Rasool Bhat, Secretary to Chairman, BOG were also present to assist the Committee while deliberations.

The agenda was taken up for discussion and the following decisions were taken:

FC/01	To confirm the Minutes of the meeting of Finance Committee of the Institute held on 18-09-2013 (F.N) at NIT Transit House, New Delhi.
Resolution no. 01/FC	Confirmed.

FC/02	To record action taken report on the decisions of Finance Committee meeting, held on September 18, 2013 at 11.00 A.M. at NIT Transit House, New Delhi
Resolution no. 02/FC	Report recorded. In case of item FC/15 Sr. No. 03 i.e. the case of Dr. M. A. Shah, Assistant Professor, Physics Department, taking a lenient view of his act of having joined abroad without prior sanction of leave the explanation submitted by the faculty member was accepted. Increments due are recommended to be released. However, the faculty member shall be served a warning for having repeated the act without intimation to the Director. The Finance Committee also noted the lapse on part of administration in not responding in time to the application of Dr. Shah.
FC/03	To ratify the action taken by the Chairman, BOG in having approved extension of engagement of contractual staff of Computer Service Centre beyond December 2013.
Resolution no. 03/FC	Ratified. However, it was advised that the re-structuring / mapping work should be completed at the earliest so that regular appointments on vacant posts can be taken up.
FC/04	To confirm the action taken by the Chairman, FC/ BOG in having approved recommendations of Senate with regard to payment of allowance in favour of students.
Resolution no. 04/FC	Confirmed.
FC/05	To confirm the action taken by the Chairman, FC/ BOG in having approved minutes of Building & Works Committee meeting held on 01-01-2014.
Resolution no. 05/FC	Confirmed.
FC/06	To ratify action taken by the Chairman, BOG in having approved engagement of Mr. Ali Mohammad Bhat (on contractual basis) as Dy. Registrar (Accounts) after retirement, on 28-02-2014 in the Institute.
Resolution no. 06/FC	Ratified.

FC/07	To ratify the action taken by the Chairman, BOG in having released the payment of 10% Dearness Allowance (DA) and Dearness Relief (DR) in favour of the employees / pensioners / family pensioners of the Institute w.e.f. 01-01-2014.
Resolution no. 07/FC	Ratified. However, in future the order of Government of India should be implemented by the Institute as a normal practice and Finance Committee / Board of Governors be informed.
FC/08	To ratify the action taken by the Chairman, BOG in having allowed engagement of Mr. M. M. Shawl as Assistant Registrar (Audit) on contractual basis.
Resolution no. 08/FC	Ratified.
FC/09	To ratify the action taken by the Chairman, Board of Governors in having approved fixation of Annual Tuition fee as per NIT Council decision.
Resolution no. 09/FC	Ratified.
FC/10	To ratify the action taken by the Chairman, Board of Governors in having approved 100% waiver in tuition fee for SC / ST students.
Resolution no. 10/FC	Ratified. However, the Institute shall do the necessary compilation of cases of SC / ST students getting scholarships and those who are not availing any scholarship. In case of students who are in receipt of scholarship from their State Governments, the amounts shall be claimed from their credits for re-imburement. In other cases the proposal for granting any concession shall be submitted to Finance Committee / Board of Governors subsequently.
FC/11	To ratify the action taken by the Chairman in having made some temporary engagement in Transport Section of the Institute.
Resolution no. 11/FC	Ratified.

FC/12	To ratify the action taken by the Chairman, Board of Governors in having approved engagement of one Sports Officer and one Physical Trainer on contract basis in the Institute.
Resolution no. 12/FC	Ratified.
FC/13	To consider opening of separate bank account for G.P. Fund of employees of the Institute and investment of G. P. Fund of employees of the Institute in nationalized Government owned bank.
Resolution no. 13/FC	Approved except the recommendations at serial no. 05 of the proposal. It was suggested that the excess interest earned be kept as a cushion to take care of any downward fluctuation in the rate of interest of GPF in future.
FC/14	To consider the request of various faculty members who have been assigned the jobs of various O/C's or I/C's of the Institute for grant of special allowance / honorarium in their favour.
Resolution no. 14/FC	Not approved.
FC/15	To consider the request of Mr. Shabir Ahmad Bhat, Ex- JE Construction Division for resignation from services of the Institute w.e.f. 03-10-2006.
Resolution no. 15/FC	The Finance Committee decided to treat the application for grant of leave by the person as request for resignation since such leave was not permissible and recommends its acceptance so that his GPF with the Institute can be returned.
FC/16	To consider the proposal of enhancement of remuneration for Computer Service Centre Staff.
Resolution no. 16/FC	Approved. However, the same shall be implemented after fresh advertisement.
FC/17	To consider the proposal regarding opening of saving account for students scholarships and loans.
Resolution no. 17/FC	Recommended for approval of BOG.

FC/18	To consider the payment of arrears amounting to Rs. 2,36,225/- in favour of Mr. Sharief-u-din Baba, Ex-Electrician, Electric M&R.
Resolution no. 18/FC	The FC after discussion decided to refer the matter to MHRD. Further, the lapse in implementing the initial Court order in the case which led to issue of a decree in favour of the ex-employee was viewed seriously and it was decided that the same should be looked into.
FC/19	To record report / approve the recommendations of the Building & Works Committee (BWC) of the Institute held on 06-09-2014.
Resolution no. 19/FC	Record reported. Item Nos. BWC/06, BWC/22 and BWC/23 are recommended for approval of Board of Governors.
FC/20	To consider the recommendations of the Senate made at its meetings held on 30-12-2013 and 25-08-2014 in the National Institute of Technology Srinagar, Hazratbal Kashmir.
Resolution no. 20/FC	Record reported. Recommendations of Senate under item no. Senate-14/13, dated 30-12-2013 and Senate-15/30, 15/33, and 15/53, dated 25-08-2014 are recommended for approval of Board of Governors. However, in case of item 15/53 the Institute shall arrange for staff required for the Centre through R&D sponsored projects / consultancies.
FC/21	To ratify the action taken by Chairman, Board of Governors in having approved clubbing of 02 activities under CPDA.
Resolution no. 21/FC	Ratified.
FC/22	To consider modification in guidelines in CPDA.
Resolution no. 22/FC	Recommended for approval of BOG..
FC/23	To Consider the adjustment of advances drawn/ pending for various purposes in the Institute.
Resolution no. 23/FC	The FC observed that these advances were granted on the basis of earlier sanctions and have been spent for the purpose granted for. As such these require re-validation of sanction to book their adjustments. The FC

	recommends re-validation of sanction for these listed 27 cases subject to the condition that they fulfill requirements as per rules. FC noted that BOG has already ordered to treat these cases as per routine and should be dealt with accordingly after doing the above procedural exercise.
FC/24	To consider providing of water proof jackets, shoes and gloves for the staff working in the Power Station of the Institute.
Resolution no. 24/FC	Recommended for approval of BOG..

The meeting ended with a Vote of thanks to the Chair.

(Prof. Fayaz Ahmad Mir)
Secretary /
Registrar

(Prof. Rajat Gupta)
Director
Ex-Officio

Approved

**(Wajahat Habibullah)
Chairman,
Finance Committee**

Minutes of the meeting of Finance Committee (FC)

National Institute of Technology Srinagar, Hazratbal, J&K

held on September 18, 2013 at 11.00 a.m. at NIT Transit House,

A-1/267, Safderjung Enclave, New Delhi – 110 029.

The following were present:

1	Shri Wajahat Habibullah, IAS, (Chairman, Board of Governors, NIT Srinagar) Chairman, National Commission for Minorities, Government of India, 5 th Floor, Lok Nayak Bhawan, Khan Market, New Delhi.	Chairman
2	Prof. Rajat Gupta, Director (Ex-officio), National Institute of Technology Srinagar.	Ex-officio
3	Shri Naveen Soi, Director (Finance), MHRD, Department of Secondary & Higher Education, Government of India, New Delhi – 110 001.	Member
4	Dr. Shabana Aftab, Professor & Head, Department of Applied Chemistry, Government College of Engineering and Technology, Jammu.	Member
5	Prof. Ajaz Hussain Mir, Professor & Head, Department of Electronics & Communication Engineering, National Institute of Technology Srinagar.	Member
6	Prof. Fayaz Ahmad Mir, Registrar, ex-officio, Member-Secretary, National Institute of Technology Srinagar.	Secretary

Shri P. L. Sapuro, P.A. to Director, Haji Ghulam Nabi, Sr. Asstt. Accounts Section, Shri Imtiyaz Hussain Rather, Sr. Asstt. Board & Dev. Section, and Shri Firdous Ahmad Runga, Direction Office were also present to assist the Committee while deliberations.

The agenda was taken up for discussion and the following decisions were taken:

FC/01	To confirm the Minutes of the meeting of Finance Committee of the Institute held on 25-04-2013 (F.N) at NIT Transit House, New Delhi.
Resolution no. 01/FC	Confirmed.
FC/02	To record action taken report on the decisions of Finance Committee meeting, held on April 25, 2013 at 11.00 A.M. at NIT Transit House, New Delhi

Resolution no. 02/FC	Record reported. However, the following is advised with regard to the action taken on the decision of meeting of Finance Committee dated 12-11-2012: <ol style="list-style-type: none"> 1. With regard to resolution No. 02/FC regarding proposal for delegation of powers for the Institute, the proposal be submitted in the next meeting. 2. In respect of Resolution No. 09/FC, the designation for the contractual engagement for Shri P. L. Saproo be mentioned in the order. 3. In case of item FC/17 regarding engagement of lady doctor, the copy of the advertisement be also sent to Medical Colleges.
FC/03	To ratify the action taken by the Chairman, BOG in having granted permission in favour of Prof. Rajat Gupta, Director of this Institute to participate in Higher Education Leadership Program at University of Illinois, Urbana, Champaign IL USA.
Resolution no. 03/FC	Ratified.
FC/04	To ratify the action taken by the Chairman, BOG in having released the payment of 8% Dearness Allowance (DA) and Dearness Relief (DR) in favour of the employees / pensioners / family pensioners of the Institute w.e.f. 01-01-2013.
Resolution no. 04/FC	Ratified.
FC/05	To ratify the action taken by the Chairman, Board of Governors in having allowed engagement of contractual workers on compassionate grounds in the Institute.
Resolution no. 05/FC	Ratified.
FC/06	To ratify the action taken by the Chairman, BOG in having granted approval for purchase of Hostel Furniture and Class Room Furniture at an estimated cost of R;s. 98.50 lacs
Resolution no. 06/FC	Ratified.
FC/07	To ratify the action taken by the Chairman, Board of Governors in having approved release of increment in favour of Dr. Sheikh Nazir Ahmad, Associate Prof. Mechanical Engineering Department for the period 16-08-2007 to 04-08-2008 (notionally).
Resolution no. 07/FC	Ratified.

FC/08	To ratify the action taken by the Chairman, BOG in having approved extension in the deputation of Dr. F. A. Wani (registrar on deputation to Jamia Hamdard, New Delhi) for a further period of three years.
Resolution no. 08/FC	Ratified.
FC/09	To ratify the action taken by the Chairman, Board of Governors in having allowed placement of Junior Engineer in the PB-3 with GP Rs. 5400/- on account of implementation of 6th Pay Commission.
Resolution no. 09/FC	Ratified.
FC/10	To ratify the action taken by the Chairman, Board of Governors in having granted two years leave in favour of Dr. Zamrooda Jabeen, Asstt. Prof. Mathematics without pay to serve and join as Assistant Professor in Al-Baha University, Kingdom of Saudi Arabia.
Resolution no. 10/FC	Ratified.
FC/11	To ratify the action taken by the Chairman, BOG in having permitted to draw the pay in the scale of deputation post in favour of Mr. Ali Mohammad Bhat, Dy. Registrar Accounts.
Resolution no. 11/FC	Ratified.
FC/12	To ratify the action taken by the Chairman, BOG in having granted payment of TA / DA to the faculty for attending the CAS interviews at New Delhi.
Resolution no. 12/FC	Ratified.
FC/13	To consider the Annual Accounts of the Institute and Draft Separate Audit Report for year 2012-13.
Resolution no. 13/FC	As already resolved by the BOG in its 83 rd meeting, final Audit Certificate should be submitted to the Chairman, BOG for approval before submission of Audited Accounts to the Parliament and action taken be got ratified subsequently.
FC/14	To consider the comprehensive proposal regarding medical facilities for Institute employees.
Resolution no. 14/FC	Recommended for approval of Board of Governors.

FC/15	To consider recommendations of the constituted Committee for release of increments during leave without pay period in favour of faculty members.																
Resolution no. 15/FC	<ol style="list-style-type: none"> 1. The recommendations of the Committee in respect of Mr. Saad Parvez, Asstt. Professors, Mechanical Engineering Department is recommended for approval of BOG subject to the condition that it was within the IIT Delhi Leave Rules applicable at that time / Leave Rules in vogue at that time; to be verified by the same Committee. 2. The recommendations of the Committee in case of Mr Sheikh Gh. Mohammad, Asstt. Professors, Mechanical Engineering Department is recommended for approval of BOG with a caution letter not to repeat the same in future. 3. In case of Dr. M. A. Shah, Asstt. Prof. Physics, it was resolved that Dr. Shah be asked to explain as to why he has breached the discipline by going abroad without permission even after having been cautioned earlier for similar act. 																
FC/16	To consider the recommendations of the Senate made at its meeting held on 15-09-2013 in the National Institute of Technology Srinagar, Hazratbal, Kashmir.																
Resolution no. 16/FC	<p>The recommendation of the Senate regarding enhancement of remuneration in favour of contractual faculty of the Institute is recommended for approval of BOG as given below. This enhancement shall be effective from the next session when new contractual engagements are made.</p> <table border="1" data-bbox="448 1285 1418 1588"> <thead> <tr> <th>S.No.</th> <th>Faculty with</th> <th>Existing emoluments</th> <th>Proposed emoluments</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B.Tech. / M.Sc</td> <td>Rs. 25,000</td> <td>Rs.30,000</td> </tr> <tr> <td>2</td> <td>M.Tech. / M.Phil.</td> <td>Rs.27,000</td> <td>Rs.33,000</td> </tr> <tr> <td>3</td> <td>Ph.D.</td> <td>Rs.30,000</td> <td>Rs.37,000</td> </tr> </tbody> </table>	S.No.	Faculty with	Existing emoluments	Proposed emoluments	1	B.Tech. / M.Sc	Rs. 25,000	Rs.30,000	2	M.Tech. / M.Phil.	Rs.27,000	Rs.33,000	3	Ph.D.	Rs.30,000	Rs.37,000
S.No.	Faculty with	Existing emoluments	Proposed emoluments														
1	B.Tech. / M.Sc	Rs. 25,000	Rs.30,000														
2	M.Tech. / M.Phil.	Rs.27,000	Rs.33,000														
3	Ph.D.	Rs.30,000	Rs.37,000														
FC/17	To consider the reimbursement of Medical Claims of Prof. Aijaz Ahmad Mir, Associate Professor, Electronics & Comm. Engg. Department on account of expenses incurred by him for treatment of his son.																
Resolution no. 17/FC	Recommended for approval of Board of Governors.																

FC/18	To consider the proposal of enhancement of remuneration for Computer Service Centre staff.
Resolution no. 18/FC	Recommended for approval of Board of Governors to be made effective at the time of new recruitment.

The meeting ended with a Vote of thanks to the Chair.

(Prof. Fayaz Ahmad Mir)
Secretary /
Registrar

(Prof. Rajat Gupta)
Director
Ex-Officio

Approved

**(Wajahat Habibullah)
Chairman,
Finance Committee**

Minutes of the meeting of Finance Committee of the Institute, held on April 25, 2013 at 11.30 a.m. at NIT Transit House, A-1/267, Safderjung Enclave, New Delhi – 110 029.

The following were present:

1	Shri Wajahat Habibullah, IAS, (Chairman, Board of Governors, NIT Srinagar) Chairman, National Commission for Minorities, Government of India, 5 th Floor, Lok Nayak Bhawan, Khan Market, New Delhi.	Chairman
2	Prof. Rajat Gupta, Director (Ex-officio), National Institute of Technology Srinagar.	Ex-officio
3	Shri Naveen Soi, Director (Finance), MHRD, Department of Secondary & Higher Education, Government of India, New Delhi – 110 001.	Member
4	Dr. Shabana Aftab, Professor & Head, Department of Applied Chemistry, Government College of Engineering and Technology, Jammu.	Member
5	Prof. Ajaz Hussain Mir, Professor & Head, Department of Electronics & Communication Engineering, National Institute of Technology Srinagar.	Member
6	Prof. Fayaz Ahmad Mir, Registrar, ex-officio, Member-Secretary, National Institute of Technology Srinagar.	Secretary

Shri Rajesh Singh, Director NITs, MHRD, Department of Secondary & Higher Education, Government of India, New Delhi could not attend the meeting.

The agenda was taken up for discussion and the following decisions were taken:

FC/01	To confirm the Minutes of the meeting of Finance Committee of the Institute held on 12-11-2012 (F.N) at NIT Transit House, New Delhi.
Resolution no. 01/FC	Confirmed.
FC/02	To record action taken report on the decisions of Finance Committee meeting, held on November 12, 2012 (Monday) at 10.30 A.M. at NIT Transit House, New Delhi
Resolution no. 02/FC	Record reported. The FC desired that in respect of item FC/02, a time schedule should be fixed by the Director for completion of the job. In case of item 14/FC, the FC decided to refer the matter to IFD of

	MHRD for having a look into this case. In case of item FC/09, FC desired that the proposal of delegation should be submitted in the next meeting and necessary steps should be taken for the same.
FC/03	To ratify the action taken by the Chairman, BOG in having approved the proposal regarding insuring all the movable and immovable property of the Institute including Institute vehicles to cover the risk.
Resolution no. 03/FC	Ratified.
FC/04	To ratify the action taken by the Chairman, BOG in having approved Sitting Fee to External Members on Committees constituted by Board of Governors.
Resolution no. 04/FC	Ratified.
FC/05	To ratify the action taken by the Chairman, BOG in having accorded approval for engagement of (62) contractual lecturers for the academic session 2013 in various departments for smooth functioning of academic activities in the Institute.
Resolution no. 05/FC	Ratified.
FC/06	To ratify the action taken by the Institute in having approved payment of Per Diem and Messing allowance in favour of eligible employees of the Institute.
Resolution no. 06/FC	Ratified.
FC/07	To ratify the action taken by the Chairman, BOG in having allowed post facto sanction for travel by private Airlines in favour of Dr. Mohammad Ashraf Shah, Assistant Professor, Physics Department of the Institute.
Resolution no. 07/FC	Ratified.
FC/08	To ratify the administrative approval accorded by the Chairman, BOG for purchases proposal beyond Rs. 25.00 lacs.
Resolution no. 08/FC	Ratified.

FC/09	To ratify the action taken by the Chairman, BOG in having allowed engagement of Mr. P. L. Saproo as contractual staff in the Directors Office and Mr. M. M. Shawl as Assistant Registrar (Audit) after their superannuation.
Resolution no. 09/FC	Ratified.
FC/10	To ratify the action taken by the Chairman, BOG in having approved engagement of two staff members on contractual basis for his Office at NIT Srinagar.
Resolution no. 10/FC	Ratified.
FC/11	To ratify action taken by the Chairman, BOG in allowing travel between Srinagar- Delhi and back by private airlines.
Resolution no. 11/FC	Ratified.
FC/12	To consider the request of some employees for allowing suitable honorarium in their favour for discharging additional duties in addition to their own duties.
Resolution no. 12/FC	The matter was discussed and it was resolved to submit a proposal for grant of a refreshment allowance for such staff as are performing additional duties for approval of Chairman, BOG.
FC/13	To consider mode of purchase of Books and Periodicals for Institute Library.
Resolution no. 13/FC	Recommended for approval of BOG.
FC/14	To consider extension of CPD Allowance facility to the migrant faculty staff.
Resolution no. 14/FC	The matter was discussed at length along with the details about the profile of staff members working at Camp classes Jammu. The following was resolved: <ol style="list-style-type: none"> 1. The faculty members at Camp Classes Jammu may be allowed to attend conferences and short term courses out of CPD Allowance grant on case to case basis with approval of Chairman, BOG. 2. MHRD may be approached with the profile details of the staff and a request to get their services utilized in Central University Jammu or GCET on the same service conditions as in NIT Srinagar as per their option.

FC/15	Representation of In-service / retired employees addressed to Chairman, BOG regarding retrospective implementation of One Time Career Advancement Scheme in their favour.
Resolution no. 15/FC	It was decided that the financial implication of the proposal be worked out and in case the implication is within the amount that was kept by the State Government at the time of conversion of REC into NIT Srinagar, the retrospective effect may be allowed from 01-01-1986 notionally with the approval of Chairman, BOG, other wise the matter be submitted to BOG for consideration and approval.
FC/16	To consider the recommendations of the Grievance Committee constituted for looking into the grievances of the various cadres of the non-teaching employees in respect of their placements etc.
Resolution no. 16/FC	It was resolved to refer the matter to Mr Naveen Soi, Director IFD, MHRD, New Delhi for examination and remarks.
FC/17	To consider engagement of full time Lady Doctor-cum-Counselor in the Institute.
Resolution no. 17/FC	Proposal is approved till regular Medical Officer is appointed against the position as per re-structured strength in the Medical Unit.
FC/18	To consider permission for travel by air by Institute staff in relaxation of entitlement under LTC.
Resolution no. 18/FC	Chairman, BOG will give approval on a case to case basis.
FC/19	To consider the recommendations of the Building & Works Committee (BWC) made at its meeting held on 24-04-2013 at NIT Transit House, New Delhi.
Resolution no. 19/FC	Recommended for approval of BOG.
FC/20	To consider the recommendations of the Senate made at its meeting held on 20-04-2013 in the National Institute of Technology Srinagar, Hazratbal Kashmir.
Resolution no. 20/FC	Recommended for approval of BOG.
FC/21	To consider the purchase of Laptops for faculty under their CPD allowance through open tendering system.
Resolution no. 21/FC	Recommended for approval of BOG through an open tendering system as per Institute rules by Central Purchase Unit.

FC/22	To consider the issue related to security in the Institute and the proposal for engagement of an agency for providing security services till re-tendering process is completed.
Resolution no. 22/FC	<p>Report recorded. Further the proposals in the minutes of the meeting of the Deans/ HOD's /Proctorial staff and others are recommended for approval of BOG .</p> <p>For engagement of a security agency, it was resolved that in view of security situation in the valley, FC recommends that a short term tender notice of 48 hours be adopted through the website and by intimation to the registered security agencies to fix an agency for this job till the re-tendering process is finalized.</p>
FC/23	To consider the recommendations of Senate at its meeting held on 20-04-2013 regarding conduct of In-house function at NIT Srinagar.
Resolution no. 23/FC	Recommended for approval of BOG.

The meeting ended with a Vote of thanks to the Chair.

(Prof. Fayaz Ahmad Mir)
Secretary /
Registrar

(Prof. Rajat Gupta)
Director
Ex-Officio

Approved

**(Wajahat Habibullah)
Chairman,
Finance Committee**