

Format for release of M.Tech Scholarship
PART A: To be filled by the candidate

I _____, registered as a regular M. Tech student under Enrollment No. _____ in the Department of _____.

The scholarship for the month of _____ is requested to be released in my favour through my A/C No: _____ with _____ Branch.

Date:

Name and Signature of the student

PART B: To be filled by the HOD

The above mentioned student is pursuing M.Tech in the Department since _____. He/She has fulfilled the attendance requirement for the month of _____ and also provided the academic assistance to the Department as per rules.

Release of Scholarship is recommended in his/her favour.

HOD

Signature

Name

Seal

PART B: To be processed by Account Section

As recommended by the HOD of the student and verified by the Account Section , payment of the scholarship in favor of _____ Enrollment No. _____ is passed as per following details:

1. Month of which due: _____.
2. Amount of Scholarship per month: _____.
3. Budget Head Account "Financial Assistance" _____.
4. Total Amount Rs. _____ (Rupees) _____.

Head Assistant

Section officer

Deputy Registrar
(Accounts)

Undertaking to be submitted with application for release of Institute scholarship (Every month_____

I

S(D)/o_____

R/o_____ do hereby

solemnly affirm and declare as under:

1. That I was not working in any Govt./Semi-Gov.t/Private organization.
2. That I am not receiving any Scholarship/Salary/Stipend etc. from any Govt./Semi-Govt./Private organization.
3. That in case the above statement have been found incorrect by the Institute authorities, my registration shall be liable for cancellation.

Student Name: _____

Enrollment No.: _____

Department: _____