

OFFICE OF THE CHAIRMAN STUDENTS MESS
NATIONAL INSTITUTE OF TECHNOLOGY SRINAGAR

TENDER NOTICE NO: 01/ OF 2023
DATED: 10.02.2023

Subject: TENDER FOR COMMERCIAL GAS (Cooking) net weight (19Kg) for Students Mess, NIT, Srinagar on the basis of quoting the highest discount percentage rate on the Government notified rate of the said item for the year 2023-2024 (01.04.2023 to 31.03.2024)

Terms and Conditions:-

For and on behalf of the Chairman Students Mess, National Institute of Technology Srinagar, tenders under two bid systems are invited from registered suppliers for the Supply of COMMERCIAL GAS (Cooking) net weight (19Kg) for Students Mess, NIT, Srinagar for the year 2023-2024 (01.04.2023 to 31.03.2024) on the basis of quoting the highest discount percentage rate on the Government notified rate of the said item .The original copy of the EMD (DD/FDR) amounting to ₹ 10,000/-(Ten thousand only) drawn on any Nationalized bank favoring Chairman Students Mess, National Institute of Technology Hazratbal-Srinagar- 190006 (J&K). Payable at Srinagar (J&K), should reach in the office of the Chairman Students Mess of the Institute on or before 20.02.2024 .In case of any clarification, the bidders can contact on the Mobile Phone No. +918899524873.

Amount of Tender Processing fee / EMD / Performance Security as under:

1. Rs 2,500/- (Rupees Two Thousand Five hundred only) (Non Refundable) Demand draft drawn on any Nationalized bank favoring Chairman Executive Committee Students Mess, National Institute of Technology Srinagar payable at Srinagar (J&K).or bank receipt to be deposited in Mess Accounts (SB-0391040100001006 with IFSC Code JAKA0RECSGR) as tender document charges.
2. Rs 10,000/= (Ten thousand only) in the shape of DD, FDR.Tender not accompanied with the required amount of EMD will not be entertained.
3. The EMD of the unsuccessful bidders will be returned after the selection of the successful bidders.
4. The EMD shall be forfeited if the Bidder withdraws its bid during the period of bid validity.
5. EMD will be forfeited if a bidder refuses to supply the requisite demanded items as per the supply order.
6. The EMD in favour of the successful bidder shall be released on submission of Performance Security as per the provisions of GFR-2017.
7. The successful bidder shall be required to submit a performance security of Rs.1, 00,000/=(One Lakh only) of item in the form of DD, FDR. The performance Security shall be returned after the termination of the contract. In case of the breach of contract by the successful bidder during the validity of the tender, the performance Security shall be forfeited.

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08) **SUBMISSION OF BIDS:-**

The Bidder are required to submit the original instrument of EMD and tender processing charges to the office of the **CHAIRMAN STUDENTS MESS, National Institute of Technology Srinagar, Hazratbal Srinagar- 190006 (J&K)**

Cover (1) Technical bid documents required:

- i) EMD (Proof)/
- (ii) Copy of GSTIN Registration.
- (iii) Copy of PAN
- (v) Shops and Establishment Registration
- (vi) Audited balance sheet along-with ITR of financial year 2021-22.
- (vii) Proof of the Business facility along-with proper storage facility with in Municipal Limits of Srinagar, Jammu and Kashmir

(Note: The bids will be rejected, if the above documents are not be submitted by the bidder.

Cover (2nd) : Financial bid

Please note that the Chairman Students Mess NIT shall not be responsible for any postal losses/delays. Hard copies of the tenders sent by post and received after the above mentioned date shall be summarily rejected. In case of any dispute in the timing of receipt, the decision of the CHAIRMAN STUDENTS MESS NIT SRINAGAR - 190006 (J&K) shall be final.

09. The bidders are expected to go through all instructions, terms & conditions as mentioned in the tender documents. Failure to furnish complete required information or submission of a bid with incomplete information may result in rejection of the bid.
10. The **CHAIRMAN STUDENTS MESS** NIT SRINAGAR may, for any reason, whether suo-moto or in response to a clarification requested by a prospective bidder, modify the bidding documents by an amendments at any time prior to the last date for submission of bids.
11. The amendments, if any, in the tender document shall be published on the website of the Institute. In their own interest, the bidders are requested to visit the above website regularly for amendment if any.
12. The tender will be opened as per the date and time fixed by the management. the event of the date fixed for receipt and opening of the bid being declared as a closed holiday for NIT Srinagar, the relevant dates may be treated as the next working day.
13. The bidder already debarred will not be accepted.
14. Incomplete and conditional tenders will not be accepted.
15. Tenders of firm registered in the name of the employee of the State or Central Government or Autonomous Bodies will not be entertained.
16. Tender documents are non-transferable.
17. Tenderer/s shall quote their highest discount percentage rate on the government notified rate of the commercial gas cylinder Cooking (19 kg) weight mentioned in the list.
18. No escalation in the quoted rates will be allowed in any case under any circumstances. If the supplier fails to supply any item, the same will be purchased from the open market and the extra expenditure will be recovered from the supplier.
19. Tender will be terminated if supplier provides items having exceeded the expiry dates.



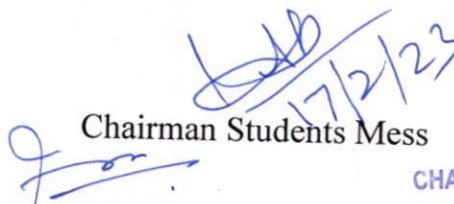
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20. The rates quoted shall be inclusive of all taxes, surcharges, duties, levies, Octroi, freight, loading, un-loading, packing, insurance and other such charges. The discount rates quoted should be F.O.R. Students Mess Stores, NIT Campus Srinagar.
21. The mess management reserves the right to accept or reject any or all the tenders in full or in parts without assigning any reason thereof.
22. If at any stage the involvement of the contractor, in any uncalled for activity is found, inside or outside the premises of the Institute, which may bring disrepute to the Institute, the contract is liable to be terminated by the Competent Authority by giving one week notice.
23. The constituted committee reserves the right to relax any of the conditions mentioned herein if it deems so necessary or proper.
24. The supplied item should be of the Standard Quality as per our Annexure and subject to the actual weighing, counting, checking etc. by the Mess Management on the receipt of the item at the N.I.T. Mess Store.
25. The successful tenderer (hereafter called supplier) has to deliver the item at the mess stores within 24 hours after receipt of demand slip and placing the gate entry of supplies will be the responsibility of the supplier and any negligence for the same will not be accepted.
26. The highest discount rates to be offered by the bidder shall be valid and applicable for a period of one year with effect from 01.04.2023 to 31.03.2024.
27. Any clarification with regard to supply of the item can be obtained from the mess office, National Institute of Technology, Srinagar-190006, Hazratbal Srinagar on all working days from 10 a.m to 05 p.m.
28. In the event of delay caused in supply, the supplier will be wholly and solely responsible for any financial or material loss or damage which may result due to the occurrence of such delay. The action under rules will be initiated besides imposing any other penalty that the constituted committee may deem necessary. In case non supply of demanded item local purchase shall be made and extra cost on account of the local purchase of item will be deducted from the supplier bill/s.
29. In the event of supply of a sub-standard or under-weight item by the supplier, not conforming to the quantity/size etc. mentioned in the supply order **list, the supplier will be held responsible and necessary action warranted under rules shall be initiated.**
30. Any benefit of company in shape of free item weight by the company to the public/customer should be given with the item by the supplier and the claim for free cost/weight will not be entertained by the Mess Management.
31. Payment terms: - 100% Payment shall be released after supply of the requisite item, as per the supply order issued by the Mess Management, and submission of proper Tax Invoice along with the Gate Pass. However, the payment shall be subject to deduction of taxes as applicable.
32. All disputes are subject to the jurisdiction of Hon'ble Courts of Srinagar only.




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33. Supplier must be registered for the trade from the concerned authorities.
34. In the event of non-supplying of demanded item, the mess management shall made local purchase from the market additional amount to be incurred in this effect will be deducted from the supplier bills, In addition to this action under rules will be initiated against the defaulter besides imposing any other penalty that the constituted committee may deem necessary.
35. Presence of Contractor or his Authorized Representative at Delivery Point. Contractors or their authorized representatives will remain all along present at the delivery point at all times as mentioned in schedules to honour day to day indents for supplies during the currency of the contract. Contractors will be required to furnish particulars of agents so detailed to the respective Contract Operating Officer on non-judicial stamp paper duly verified and attested. In the event of contractor or his authorized representatives absenting himself from the place or places of delivery as noted in the schedules without prior written concurrence of the Contract Operating Officer and in case the letters or indents cannot be delivered to the contractor's representatives, due to absence from the place/places mentioned in schedules. The contractor will remain bound/ responsible to respond and deliver item at the delivery point as per indents.
36. All bills submitted by the contractors will have TIN/TAN, PAN and GST Number (Where ever applicable) printed on it. Any bills received without printed TIN/TAN, PAN and GST Number on it will be liable for rejection.

17/2/23
Chairman Students Mess

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Copy for information to:

- 01) I/C Stores, Students Mess
- 02) I/C webmaster with the request to upload the tender notice on the Institute website please.
- 03) Mess Manager Students Mess for information please
- 04) Consultant Mess (Accounts) for information and n/a
- 05) Store keeper Students Mess Stores for information