

Handwritten: E/P/01

**NATIONAL INSTITUTE OF TECHNOLOGY SRINAGAR, HAZRATBAL,
SRINAGAR**

-:0:-

All HoD's

All HoD's of the institute are requested to attend the training session along with the respective faculty members in the Hi-tech room near the mechanical engineering department. The training session will be for the new institute website. Training will be given on how to Update Faculty Own Profile and manage Department Page by the Department Admin. HoD's are requested to identify a separate faculty member who will take care of the departmental admin page.

As per the following schedule-

Date of Training : Friday, 15th September 2017

Time Slot :

- 9:30 am to 10:30 am
- 11:30 am to 12:30 pm
- 3:00 pm to 4:00 pm

Handwritten signature
14/9

**Chairman
E-Governance**

Copy to all members of team